



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
SYBIL BRAND COMMISSION FOR INSTITUTIONAL  
INSPECTIONS  
KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 372  
LOS ANGELES, CA 90012  
<http://sbc.lacounty.gov>**

**Wednesday, April 10, 2013**

**10:00 AM**

AUDIO LINK FOR THE ENTIRE MEETING. (13-1829)

**Attachments:** [AUDIO](#)

Present: Chairperson Eleanor R. Montaña, Vice Chairperson Frank S. Bacio, Commissioner Barbara Bigby, Commissioner Cheryl Grills Ph.D., Commissioner Donald S. Andrews and Commissioner Susan Burton

Excused: Commissioner Anne S. Hill

Call to Order. (13-1179)

**Chairperson Montaña called the meeting to order at 10:00 a.m.**

**Chairperson Montaña led in the Pledge of Allegiance, followed by a moment of silence.**

**I. ADMINISTRATIVE MATTERS**

1. Approval of the April 3, 2013 Minutes. (13-1718)

**On motion of Commissioner Barbara Bigby, seconded by Commissioner Donald S. Andrews, unanimously carried, the minutes of April 3, 2013 were approved with the following correction:**

**On page 2, #2, should read, ...one day public forum that she attended on April 12 2, 2013 titled, ...**

**Attachments:** [SUPPORTING DOCUMENT](#)

**II. REPORTS**

2. Chairperson's Report on various items for April 10, 2013 (13-1719)

**Chairperson Montaña shared the following Newspaper Articles with the Commissioners:**

- **Daily Breeze:**

**Misconduct claims plaguing staff (April 4, 2013)**

**SoCal sheriffs' newest role: teaching skills (April 5, 2013)**

- **Los Angeles Times:**
- **Misconduct in probation department (April 4, 2013)**

**Attachments:**    [SUPPORTING DOCUMENTS](#)

3. **Treasurer's Report for April 10, 2013.    (13-1720)**

**Vice Chairperson Frank S. Bacio reported that the current bank statement balance of the Commission's Charitable Fund is \$955.96.**

4. **Staff Report on Correspondence Received and Department Representative Reports for April 10, 2013.    (13-1721)**

**Ms. Nyla Jefferson, Staff, Commission Services, informed the Commission that Supervisor Ridley-Thomas Office, Second District, has scheduled the Board presentation for the 2013 SBC Scholarship Program recipients for June 18, 2013.**

**Ms. Jefferson also distributed the recently revised Mileage Claim Form and the Corrective Action Response Form for the Commission's review. By common consent, the Commission decided that the order of distribution for the color-coded Corrective Action Response Form shall be as follows:**

**White Page – Staff**

**Yellow Page – Group Home**

**Pink Page – Commissioners**

5. **Review of Group Home Compliance Monitoring Audit Reports presented on April 10, 2013.    (13-1722)**

**There were no monitoring audit reports given.**

6. **Commissioners Reports on Group Homes and/or Detention Facilities Inspections from April 4, 2013 to April 9, 2013.    (13-1723)**

**During the reporting period, the following Group Homes/Facilities were**

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reported as being in satisfactory condition:

- Chairperson Montaña and Commissioner Andrews visited the South Bay Bright Future #2, Page, 37, #2, on April 9, 2013.
- Commissioners Bigby and Hill visited Penny Lane #5, Page 31, #3, on April 9, 2013. On March 1, 2013 the agency, Penny Lane, purchased two additional homes for a total of 10 group homes. None of the Needs and Services Plans were signed by the Social Worker.
- Vice Chairperson Bacio visited Temple City Sheriff's Station on April 4, 2013. The lighting in the office area and corridors and lock-up need repair.

During the reporting period, the following Group Homes was visited, but not inspected:

- Chairperson Montaña and Commissioner Andrews visited Pennacle Foundation, Page, 31, #2, on April 4, 2013 but was unable to conduct the inspection because the home was being renovated.
- Chairperson Montaña and Commissioner Andrews visited South Bay Bright Future #1, Page, 37, #2, on April 5, 2013 but there was no one at home.
- Chairperson Montaña and Commissioner Andrews visited South Bay Bright Future #3, Page, 37, #3, on April 8, 2013 but there was no one at home.

Commissioner Grills reported on an inspection that she conducted on March 28, 2013, because she was unavailable to provide her report on April 3, 2013.

- Commissioners Burton and Grills visited (David) Kenyon Juvenile Justice Center, on March 28, 2013. The inspection was satisfactory. However, Commissioner Grills was concerned about the needs of the community and the sex trafficking program offered to approximately 172 young ladies may be ending along with the closures of the courthouse in June 2013. She suggested that the Commission present their concerns at a Board of Supervisors hearing. Staff was directed to advise management of the Commission's intent and report back for further discussion at the next meeting.

### **III. MISCELLANEOUS**

#### **Matters Not Posted**

7. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (13-1724)

**Commander Warren Asmus offered to provide information and suggestions on the lock-up inspection form to be reviewed and discussed at the April 17, 2013 meeting.**

**Public Comment**

8. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (13-1725)

**There were no members of the public present to address the Commission.**

**Adjournment**

9. Adjournment for the meeting of April 10, 2013. (13-1726)

**There being no further business, Chairperson Montaña adjourned the meeting of April 10, 2013 at 11:23 a.m.**